

The Croswell City Council met in Special Session Monday, May 12, 2008, at Croswell City Hall, 100 N. Howard Ave., Croswell, MI. Mayor Macklem called the meeting to order at 7:30 P.M.

Present: G. Macklem, M. Willis, M. O’Vell, M. McMillan, J. Geiger
Administration: City Administrator Dave Tait, City Clerk Suzanne Dobson
Guests: None

I. Discussion of 2008/2009 Proposed Budget:

City Administrator summarized the proposed 2008/2009 budget.

Reviewed the Project list as follows:

Salaries: Supervisors 3%;
Per Agreements: Police Officers - ???%; Utility Workers - 3%;
City Administrator - 4%;

Medical: Estimated raise at 17% - this is what we received for 2008

General Fund: (101)

Elections - 191

☺ 3 Elections - 08/09 year - Primary (Aug), General (Nov), School (May) - we will be reimbursed for School Election

Clerk - 215

☺ International Institute of Municipal Clerks Conference - May 2009

Treasurer - 253

☺ Michigan Association of Treasurers Accreditation

City Hall - 265

☺ Microsoft Office 2007 - Word, Excel, Powerpoint - 1,780

☺ Copier/Postage meter maintenance agreements - 7,000

☺ Online bill paying program - \$1,900

Police - 301

☺ Wages - negotiations this year - 4%

☺ receptionist/clerk - 32 hours

☺ Capital Outlay - TV with DVD player - 500

Cemetery - 276-279

☺ Installing road signs in the Cemetery

Grants & Services - 999

☺ EMS services - 33,622

MAJOR STREETS (202)

- ☺ Howard Ave - traffic light and to the south
- ☺ Bike Path - Harrington Rd.

LOCAL STREETS (203)

- ☺ Gaige St.
- ☺ Blacktopping Bike Path

TIFA (247)

- ☺ Bond Payment - 70,561
- ☺ Water Plant Rehab - 100,000

D.D.A. (494)

- ☺ Sanilac County Vacation Brochure - 2400 - 2 pages
- ☺ Enhancement Grants - 22,400
- ☺ Capital Outlay - 40,000 sinking fund for streetscape

AMBULANCE (505)

- ☺ Ambulance payment - \$10,143 - 3 years
- ☺ Paramedic
- ☺ Wage increase - 3.5%

ELECTRIC (582)

- ☺ 8% increase in service fees
- ☺ Revenue from Investment of \$1,600,000 to cover transformer
- ☺ Sinking Fund 70,000 - vehicles
- ☺ Reimburse General Fund for Street Lighting - \$70,726
- ☺ New Line Construction - Fuse panels ground level
- ☺ Line Maintenance
 - ✓ Wire - \$52,000
- ☺ Generation
 - ✓ Muffler - \$15,000
- ☺ Substation
 - ✓ Installing Transformer - \$1,600,000
- ☺ Fund Transfer

SEWER (590)

- ☺ Revenue - .35 cent rate increase
- ☺ Sinking Fund - \$7,500
- ☺ Loan - Lagoons - \$40,000
- ☺ Capital Outlay - \$10,000
 - ✓ Backup Pump
 - ✓ 2 - Impellers

- ✓ Spectrophometer

WATER (591)

- ☺ Revenue - \$100,000 from Tifa - Water Plant Rehab
- ☺ Publication of water notice each year - \$1000
- ☺ Sinking Fund - Water tower - \$13,000
- ☺ Old meter replacement - \$7,000

DPW EQUIPMENT (661)

- ☺ Used Dump Truck - 70,000
- ☺ Paving Equipment - 30,000
- ☺ Computers/Copier - ??

Note - Each fund is now establishing a "Sinking Fund" where they will transfer cash into each year to save for the purchase of equipment.

Discussion of:

- Electric rate increase 8%, 13%,14%. City has not increased electric rate in 20 years. Expecting a 30% increase from Detroit Edison in 2010.
- Health Care increases - project 17%. Discussed with Union no decision reached. Medical buyout
- Ambulance Authority if approved would put approximately \$33,000 back into the general fund.
- Benefit E for retirees - for 2007 was \$28,000; for 2008 was \$54,000 for a 2% increase. This figure has not been budgeted. Needs to be clarified in the union contracts.
- Electric reserve is 2.3 million; 1.6 million designated for transformer may reduce to 1.1 million. Bonding for transformer.
- Taxes will not be increased. Tifa tax is lower than previous year. City Administrator to speak with the Treasurer.
- Utility rates - projected increase for electric - 8% to 14%; and sewer .35 per \$1,000 would equal \$43,000 in revenue.
- Recommended adjustments for General fund - Police receptionist and projected wage increase was 4% that would be adjusted.
- Pay freeze

- Seriously need to research medical further.
- Gas will be set up through Speedway by July 1st.
- Services thin with DPW now doing the cemetery

Mayor Macklem scheduled the next budget meeting for May 14th at 7:30 p.m.

II. ADJOURNMENT:

With no further business Mayor Macklem adjourned the meeting.

Meeting adjourned at 9:10 p.m.

Suzanne Dobson, CMC
City Clerk

Gary Macklem, Mayor