

The Crosswell City Council met in Regular Session April 7, 2008, at the William Aitkin Memorial Library, 111 N. Howard Ave., Crosswell, MI. Mayor Macklem called the meeting to order at 7:30 P.M.

Present: G. Macklem, M. Willis, M. O'Veil, J. Geiger

Absent: M. McMillan

Administration: City Administrator Dave Tait, City Clerk Suzanne Dobson

Guests: Scott Western, Margaret Whitmer Jeffersonian Reporter

**I. PLEDGE OF ALLEGIANCE:**

II. **Approval of Minutes** from the Regular Council Meeting of March 17, 2008  
O'Veil approved the minutes of March 17, 2008 as presented, second by Willis. Motion Carried.

III. **Public Comments:**  
None

**IV. APPROVAL OF AGENDA:**

Willis moved to approve the Agenda as presented, second by O'Veil. Motion Carried.

**V. SCOTT WESTERN - CANDIDATE FOR DRAIN COMMISSIONER:**

Scott Western is campaigning for Sanilac County Drain Commissioner.

**VI. CORRESPONDENCE:**

- a. Cemetery minutes - March 31, 2008: Receive and file.
- b. Parks & Recreation minutes - March 24, 2008: Receive and file.

**VII ADMINISTRATOR'S REPORT:**

- Water Tower
- Lagoon Project - bids due 4/21 - Site survey 4/14 at 8:00 a.m.
- Ambulance Authority
- Plastech
- Budget meetings are being held with the Supervisors

**VIII COUNCIL MEMBER REPORT:**

- A. Macklem: 1. Noon Whistle? Ans: broke - being worked on; 2. Blight Ordinance - Ans: Will be speaking with Chief Hall.
- B. Willis: 1. Basketball hoop at Truman Park - Ans: Will be replaced; 2. Electric utilities on the tax roll.
- C. O'Veil: No report
- D. McMillan: Absent

E. Geiger: No report

IX **UNFINISHED BUSINESS:**

None

X **NEW BUSINESS:**

a. Assessor Contract:

Willis moved to approve the Assessor Contract with Barbara Cutcher for July 1, 2008 to June 30, 2009 as presented, second by Geiger.

Roll Call Vote: Willis, yes; Geiger, yes; O’Vell, yes; Macklem, yes. 4 yeas, 0 nays, 1 absent.

Motion Carried.

City of Croswell  
Contract for Assessment and Roll Maintenance

The terms of this agreement made between the City of Croswell (herein referred to as the City) and Barbara Cutcher (herein referred to as the Assessor) is from July 1, 2008 to June 30, 2009.

It is hereby agreed as follows:

Barbara Cutcher, Assessor, acting as the City assessing officer shall perform all duties required to prepare, maintain and certify the City Assessment Roll in compliance with all Michigan General Property Laws, Regulations and Directives.

The assessor will be available six hours per week to respond to property owners' requests and to ensure timely updating of property records, ownership transfers and address changes.

An on-site inspection and re-evaluation of those properties in the City that have sold or have new or loss of construction will be made during the year with an updating of their respective field records. Sales will be analyzed to determine local land values and economic condition factors.

Recommended assessments will be reviewed with the Board of Review during their organizational meeting. Information will be provided as needed after the public hearings to assist in their determination of final assessments. The Assessor will represent the City at any Michigan Tax Tribunal proceedings.

Compensation to conduct the Assessment Administration for the City of Croswell, paid in equal monthly installments, will be \$14,400.00 annually. The Assessor, an Independent Contractor, is responsible for payment of Social Security, Workmen's Compensation, and Unemployment Insurance. The City will provide Equalizer software, postage, field cards, film, developing and a flat rate of \$150.00 annually for mileage. Compensation shall be reviewed annually.

This contract shall be on a continuing basis until one party notifies the other in writing on or before May 30 of the year that it is to be terminated on June 30.

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Gary Macklem, Mayor

Date

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Barbara Cutcher, Assessor

Date

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b. American Legion - Poppy Sale:

Geiger moved to approve the Poppy Sale for the American Legion to solicit on the corners of Croswell, May 8, 9, 10, 2008, second by Willis. Motion Carried.

XI **PUBLIC COMMENTS**

None

XII **APPROVAL OF ACCOUNTS PAYABLE:**

The total amount is adjusted to \$527,391.76, formula was not correct in the spreadsheet.

O’Vell moved to approve the Accounts Payable amended total for the amount of \$527,391.76 and the bills be paid, second by Willis. Motion Carried.

XIII **ADJOURNMENT:**

With no further business, Mayor Macklem adjourned the meeting.

Meeting adjourned at 8:05 p.m.

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Suzanne Dobson, CMC  
Croswell City Clerk

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Gary Macklem, Mayor