

The Croswell City Council met in Regular Session August 7, 2006, at the William Aitkin Memorial Library, 103 N. Howard Ave., Croswell, MI. Mayor Black called the meeting to order at 7:30 P.M.

Present: C. Black, G. Macklem, M. Willis, D. Hugdahl, M. O’Vell

Administration: City Administrator Dave Tait, City Clerk Suzanne Dobson, Police Chief Dave Hall

Guests: Cindy Fockler, James Primeau, Jeffersonian Reporter Margaret

1. PLEDGE OF ALLEGIANCE:

2. Approval of Minutes from the Regular Council Meeting of July 17, 2006 and Special Meeting July 18, 2006

Macklem moved to approve the minutes of July 17, 2006 and July 18, 2006 as presented, second by O’Vell. Motion Carried.

3. Public Comments:

Cindy Fockler, Gaige St., - Showed a jar of water that was skimmed off the top of her pool. It had debris from the grainery.

4. APPROVAL OF AGENDA:

Willis moved to approve the agenda as presented, second by Hugdahl. Motion Carried.

5. CORRESPONDENCE:

None

VI ADMINISTRATOR'S REPORT:

- Gingersnap Lift Station - upgrade project completed.

- Lexington Township will hold a public hearing August 16 at 7:00p.m. regarding the Special use permit for the junk yard located on Black River Rd.

- Paving - Depot St. and Anderson completed

- MDOT - Streetscape grant- will be committing \$280,000 will be the only funds available for this project.

- Council Compensation Committee - will be scheduling a meeting of this committee.

VII COUNCIL MEMBER REPORT:

A. Black: Nice fast job on paving projects

B. Macklem: No report

C. Willis: a. Bikepath; b. Cannery Village will donate container for removal of junk from museum bldg.; city id cards

D. Hugdahl: No report

E. O’Vell: Has yard been cleaned up on Croswell Rd. that is owned by HDC. Ans: Police Chief stated that yard was not cleaned up and a letter was sent out.

VIII **UNFINISHED BUSINESS:**

a. Ambulance Service: Letter has been sent out to the delinquent municipalities giving them 60 days notice. Talking with the other municipalities about the revised agreement. Will be changing agreements to begin July 1st each year.

b. Blight Ordinance:

O’Vell moved to schedule a public hearing for the proposed Blight Ordinance for September 5, 2006 at 7:30 p.m., second by Willis. Motion Carried.

c. Electric Rate Study bids:

Willis moved to reject the Electric Rate Study bids and to rebid with a revised bid specifications, second by Hugdahl. Motion Carried.

d. Croswell Historical Society Agreement:

Hugdahl moved for the City Attorney to draft an Agreement with the Croswell Historical Society for the use of the museum bldg. The Agreement to contain the following items; 5 year agreement; city maintain building, Historical Society responsible for the utilities, lease amount \$1.00/year and any other legal statements that need to be included, second by O’Vell. Motion Carried.

IX **NEW BUSINESS:**

a. Abel Lerma - Sewer backup: Abel Lerma, Black River Rd., requested reimbursement for a sewer backup, cost estimate 38,160.61.

City insurance carrier has submitted a denial of liability to Mr. Lerma. There are five elements that must exist at the time of the event and the elements did not exist.

Willis moved to table and send to MML Attorney’s for a determination on the exposure if the city made payment to Mr. Lerma. Died for Lack of Support.

b. Barb Harbour - Final Pay: Macklem moved to approve the final pay for Barb Harbour in the amount of \$15,439.24, second by Hugdahl. Motion Carried.

c. Dave Wood - Final Pay: O’Vell moved to approve the final pay for David Wood in the amount of \$2,929.10, second by Hugdahl. Motion Carried.

d. Visiting Nurse Assoc. - Community Center - Flu Shots:

O’Vell moved to approve the use of the Community Center by the Visiting Nurse Association for flu shots and the rental fee to be waived, second by Willis. Motion Carried.

Dates to be used will be submitted at a later date.

e. Building Inspector Contract:

Hugdahl moved to approve the Building Inspector and Deputy Zoning Administrator Contract with Barbara Cutcher as presented, second by Willis.

Roll Call Vote: Hugdahl, yes; Willis, yes; O'Vell, yes; Macklem, yes; Black, yes. 5 yeas, 0 nays.
Motion Carried.

CONTRACT BETWEEN THE CITY OF CROSWELL AND BARBARA CUTCHER

JOB: I, Barbara Cutcher, as Building Inspector and Deputy Zoning Administrator hereby agree to execute and abide by, to the best of my ability the following duties:

Full and complete understanding of local Zoning Ordinances, International Building Code and International Residential Code, rules, regulations and standards.

Administer all required procedures, notices, permits and plan reviews required by the Zoning Ordinances, IBC and IRC as per Michigan State Construction Regulations and the City of Croswell.

Work with the general public to explain relevant Building Codes, Zoning requirements and the rights of Landowners.

On site compliance inspections to verify that all Zoning and Code requirements are met, maintain construction files, keep City Office updated with permits, bond information, etc. and keep Tom Dickensheets informed and updated on the Building Department.

Hours available to the Public will be on Monday's and Wednesday's and on Friday's by appointment when necessary. I will be available by pager Monday through Friday 8:00 a.m. to 4:00 p.m.

The City of Croswell will reimburse Ms. Cutcher for all calls she makes from her home that are job related. They will supply all necessary and required supplies for the Building Department. The City will share equally with my other Townships the cost of any required classes and expenses that are necessary for the job.

The City of Croswell engages the services of Barbara Cutcher as Building Inspector for a period of one year beginning September 1, 2006 and ending August 31, 2007. Wages shall be as follows and paid as per request when given in writing and approved by Tom Dickensheets.

Building Inspector will do the necessary inspections on rental housing units at a pay of \$35.00 per hour which will include the inspection, reports and follow-ups.

Building Inspector pay for the Building Department will be a yearly retainer amount of \$1,000.00; \$35.00 per inspection for all residential construction. There will be no charge for Plan Review on residential construction unless the job is over 3500 square feet. The fee to be paid to the Inspector will be \$40.00 per hour which will be paid by the Applicant and figured as part of his or her permit fee. Commercial and Industrial inspection will be 80% of the building

permit and 85% of the Plan Review. Any re-inspections necessary will be an additional \$35.00 paid to the Inspector. (\$40.00 will be charged to the holder of the permit.)

This contract will be negotiable yearly and may be terminated by any involved party within thirty (30) days of written notice.

I, Barbara Cutcher, and the City of Croswell do hereby agree to all the terms of this agreement.

Barbara Cutcher, Building Inspector

Date

David Tait, City Administrator

Date

Thomas Dickensheets, Zoning
Administrator

Date

f. Swinging Bridge Festival - Road Closures: There will be a few roads that will need to be closed throughout the Swinging Bridge Festival this weekend for the parade, cruise night, etc.

Macklem moved to approve the closing of roads that will be needed during the Swinging Bride Festival, August 11th, 12th and 13th, second by Hugdahl. Motion Carried.

X **PUBLIC COMMENTS**

None

XI **APPROVAL OF ACCOUNTS PAYABLE:**

O’Vell moved to approve the Accounts Payable in the amount of \$359,483.95 and the bills to be paid, second by Willis. Motion Carried.

XII **CLOSED SESSION:**

Macklem moved to go into Closed Session for the discussion of Union Negotiations at 8:30 p.m., second by O’Vell.

Roll Call Vote: Macklem, yes; O’Vell, yes; Willis, yes; Hugdahl, yes; Black, yes. 5 yeas, 0 nays. Motion Carried.

a. Union Negotiations:

Macklem moved to adjourn from Closed Session at 9:05 p.m., second by O’Vell. Motion Carried.

XIII **ADJOURNMENT:**

With no further business Mayor Black adjourned the meeting.

Meeting adjourned at 9:05 p.m.

Suzanne Dobson, CMC
City Clerk

Carl Black, Mayor