

The Croswell City Council met in Regular Session May 15, 2006, at the William Aitkin Memorial Library, 103 N. Howard Ave., Croswell, MI. Mayor Black called the meeting to order at 7:30 P.M.

Present: C. Black, G. Macklem, M. Willis, D. Hugdahl, M. O’Vell

Administration: City Administrator Dave Tait, City Clerk Suzanne Dobson, Librarian Jennifer Walters, EMS Director Jeff Dawson

Guests: Ron Walters, Mary Schlichting, County Commissioner Judy Vincent, Craig Martin

1. PLEDGE OF ALLEGIANCE:

2. **Approval of Minutes** from the Regular Council Meeting of May 1, 2006 and Special Meeting May 8, 2006.

Macklem moved to approve the minutes of May 1, 2006 and May 8, 2006, as presented, second by Willis. Motion Carried.

3. Public Comments:

County Commissioner Judy Vincent spoke on the issues with the County

- MSU Extension office in Sandusky has various information on the economics of Sanilac County.
- Status of Lexington Park
- Jail recommendation will be coming from committee
- Road Commission has four bridges on the critical list

Cindy Fockler - waiting for letter of support from the City regarding the grainery; also what is the status on the museum building be ready?

Mary Willis responded that the Cannery still has cabinets stored in the museum and she is hoping to have it available for the Festival.

Craig Martin - checking on the status of leasing the Community Center from the City.

4. APPROVAL OF AGENDA:

Add item e. under New Business - Grant Agreement - HAVA - Election Machine.

Hugdahl moved to approve the agenda as amended, second by Willis. Motion Carried.

5. PUBLIC HEARING - JAY & KAY MFG. - INDUSTRIAL FACILITIES EXEMPTION REQUEST:

Macklem moved to open the public hearing for Jay & Kay Manufacturing IFT Request at 7:40 p.m., second by O’Vell. Motion Carried.

No comments at this time. Public Hearing will be held open.

6. PUBLIC HEARING - 2006/2007 PROPOSED BUDGET & 2006 MILLAGE RATE:

Hugdahl moved to open the public hearing for the 2006/2007 proposed budget and 2006 Millage rate at 7:42 p.m., second by Willis. Motion Carried.

No comments at this time, public hearing will be held open.

7. CORRESPONDENCE:

a. Croswell Lions White Cane Sale: O'Vell moved to approve the request from the Lions Club for a White Cane sale on May 19th and May 20th, second by Hugdahl. Motion Carried.

b. Croswell Computers 'N Vacuums: With regrets, receive and file communication from Croswell Computer's 'N Vacuums will be closing.

VIII ADMINISTRATOR'S REPORT:

- Final adjustments have been made for the budget.

- 3 trees fell due to winds on N. Howard, no damage or injuries, clean up went smooth.

IX COUNCIL MEMBER REPORT:

A. Black: 1. Compliments on tree cleanup; 2. Croswell Post Office status? Ans: Waiting for renewal of lease agreement July 1.

B. Macklem: No report

C. Willis: 1. Thank you for new flag at post office.

D. Hugdahl: 1. Good job cleanup; 2. Several homes on N. Howard need grass mowing.

E. O'Vell: 1. Cemetery change over looks like is going good.

X UNFINISHED BUSINESS:

a. Assessor Contract: Request received from Sanilac Appraisers, Inc. to continue assessing contract with a 3.3% increase.

Macklem moved to renew the Assessing Contract with Sanilac Appraisers, Inc. with no increase, wage set as same as last year, \$14,000.00, second by Hugdahl. 4 years, 1 nay (Black). Motion Carried.

b. Blight Ordinance: Macklem moved to table the Blight Ordinance until the June 5th meeting, second by O'Vell. Motion Carried.

c. Electric Supervisor Agreement: Hugdahl moved to table until special meeting of May 22, 2006 at 7:30 p.m., second by Willis. Motion Carried.

XI NEW BUSINESS:

a. Close Public Hearing for Jay & Kay IFT Request:

1. Resolution - Jay & Kay Mfg. IFT:

Mayor Black asked for any comments or questions regarding the IFT request from Jay & Kay Mfg.

No comments or questions.

O’Vell moved to close the public hearing for Jay & Kay Mfg. IFT request at 7:58 p.m., second by Hugdahl. Motion Carried.

O’Vell moved to adopt Resolution #05-15-2006 Approving Application of Jay & Kay Manufacturing Inc. for Industrial Facilities Exemption Certificate to purchase Forklift: Hyster H90XLS C005D09297T having 9000 lbs. @24" load center. Used for mobility and shipping of aluminum tubes, second by Willis.

Roll Call Vote: O’Vell, yes; Willis, yes; Hugdahl, yes; Macklem, yes; Black, yes. 5 yeas, 0 nays. Motion Carried.

RESOLUTION #05-15-06

Resolution Approving Application of Jay & Kay Manufacturing Inc. for Industrial Facilities Exemption Certificate to purchase Forklift: Hyster H90XLS C005D09297T having 9000 lbs. @24" load center. Used for mobility and shipping of aluminum tubes.

WHEREAS, pursuant to P.A. 198 of 1974, M.C.L. 207.551 et seq., after a duly noticed public hearing held on February 21, 1977, this Council by resolution established The Croswell Industrial Development District.

WHEREAS, Jay & Kay Manufacturing Inc. has filed an application for an Industrial Facilities Exemption Certificate with respect to purchase a Forklift: Hyster H90XLS C005D09297T having 9000 lbs. @24" load center. Used for mobility and shipping of aluminum tubes, within the Croswell Industrial Development District; and

WHEREAS, before acting on said application, the City of Croswell held a hearing on May 15, 2006, at the Wm. Aitkin Memorial Library, 103 N. Howard St., Croswell, MI., at 7:30 P.M. at which hearing the applicant, the assessor, and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, the Forklift: Hyster H90XLS C005D09297T having 9000 lbs. @24" load center. Used for mobility and shipping of aluminum tubes to be purchased and/or leased had not begun earlier than six (6) months before April 19, 2006, the date of the acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, completion of the Forklift: Hyster H90XLS C005D09297T having 9000 lbs. @24" load center. Used for mobility and shipping of aluminum tubes to be purchased and/or leased. is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Croswell; and

WHEREAS, the aggregate SEV of personal property exempt from ad valorem taxes within

the City of Croswell, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal property thus exempted.

NOW, THEREFORE, BE IT RESOLVED BY the City of Croswell that:

1. The Croswell City Council finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of the City of Croswell, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Croswell.
2. The application of Jay & Kay Manufacturing Inc. for an Industrial Exemption Certificate with respect to new machinery, equipment, furniture and building improvements to be acquired and installed on the following described parcel of real property situated within the Croswell Industrial development District, to wit:

T10N R16E Sec. Commencing 345 ft. West of E 1/4 corner as POB, Th W 80.20 ft., N 242 ft., W 575 ft., N 152.11 ft., E 658.76 ft., S 390.90 ft. to POB 2.726 acres

be and the same is hereby approved.

3. The Industrial Facilities Exemption Certificate when issued shall be and remain in force and effect for a period of twelve (12) years after completion.

CERTIFICATION:

I, Suzanne Dobson, City Clerk of Croswell, do hereby certify that Resolution #05-15-2006 was adopted by the City Council at a Regular meeting of the City Council held at the Wm. Aitkin Memorial Library, on the 15th day of May, 2006.

Vote on this Resolution, 5 members being present was as follows:

AYES: O'Vell, Willis, Hugdahl, Macklem, Black

NAYS: _____

Suzanne Dobson, City Clerk

Carl Black, Mayor

b. Close Public Hearing - 2006/2007 Budget:

1. Ordinance #310 - 2006/2007 Budget:

Mayor Black asked if there were any question or comments regarding the 2006/2007 Budget or proposed Millage rate of 18.2357.

No questions or comments.

Macklem moved to close the public hearing for the 2006/2007 Budget and Millage rate, second by Hugdahl. Motion Carried.

Macklem moved to adopt the Millage rates of 18.2357 with a designation of 1.7500 to Local Streets and 1.7500 to Sewer, second by O’Vell.

Roll Call Vote: Macklem, yes; O’Vell, yes; Willis, yes; Hugdahl, yes; Black, yes. 5 yeas, 0 nays. Motion Carried.

Hugdahl moved to adopt Ordinance #310 the 2006/2007 Budget, second by Willis.

Roll Call Vote: Hugdahl, yes; Willis, yes; O’Vell, yes; Macklem, yes; Black, yes. 5 yeas, 0 nays. Motion Carried.

CITY OF CROSWELL
ORDINANCE NO. 310
BUDGET FOR FISCAL YEAR 2006-2007

An Ordinance for the purpose of a budget adoption, and tax rate setting
for the fiscal year 2006-2007 (July 1, 2006 through June 30, 2007).

THE CITY OF CROSWELL ORDAINS:

SECTION I: General Fund Valuation, Millage Revenues and Expenditures. City combined taxable value for general operations: \$46,188,259. General Fund Operating Millage:18.2357 mills.

GENERAL FUND:

Revenues:

Taxes and Fees	\$ 741,717.00
Permits	\$ 9,000.00
State and Intergovernmental	\$ 348,520.00
Fire Service	\$ 26,675.00
Cemetery Service	\$ 28,500.00
Police Service	\$ 4,325.00
Interest	\$ 350.00
Other	\$ 29,300.00
Transfer In	\$ 368,887.00

TOTAL: \$1,551,730.00

Expenditures:

General Government	\$524,598.00
Legislative	\$ 43,243.00
Public Safety	\$603,986.00
Public Works	\$339,151.00
Recreation	\$ 40,752.00

TOTAL: \$1,551,730.00

SECTION II: Major Streets Fund

Revenues:

Intergovernmental - Act 51	\$ 155,717.00
Interest	\$ 1,000.00
Fund Balance	\$ 54,505.00

TOTAL: \$211,222.00

Expenditures:

Administration	\$ 40,222.00
Maintenance	\$ 118,500.00
Construction	\$ 52,500.00

TOTAL: \$211,222.00

SECTION III: Local Street Fund

Revenues:

Taxes	\$ 60,394.00
Intergovernmental - Act 51	\$ 52,069.00
Interest	\$ 900.00
Other	\$ 5,000.00
Fund Balance	\$ 70,596.00

TOTAL: \$188,959.00

Expenditures:

Administration	\$ 41,259.00
Maintenance	\$ 95,200.00
Construction	\$ 52,500.00

TOTAL: \$188,959.00

Notes: 1.75 mills appropriated for Local Streets

SECTION IV: Economic Development Corp. (EDC) Fund

Revenues:

Principle and Interest	\$ 1,400.00
Fundbalance	\$10,943.00

TOTAL: \$12,343.00

Expenditures:

Operating \$12,343.00

TOTAL: \$12,343.00

SECTION V: Downtown Development Authority (DDA) Fund

Revenues:

DDA Tax \$ 53,006.00

TOTAL: \$53,006.00

Expenditures:

Other \$ 53,000.00

TOTAL: \$ 53,000.00

SECTION VI: Tax Increment Finance Authority (TIFA) Fund

Revenues:

TIFA Tax \$166,000.00

Interest \$ 3,200.00

Rent \$ 24,600.00

Fund Balance \$403,861.00

TOTAL: \$597,661.00

Expenditures:

Principle and Interest \$ 70,651.00

Projects \$522,655.00

Administration \$ 4,355.00

TOTAL: \$597,661.00

SECTION VII: Ambulance

Revenues:

Ambulance Service \$370,000.00

Contract Fees \$151,219.00

Fund Balance \$ 44,903.00

TOTAL: \$566,122.00

Expenditures:

Administration \$258,622.00

Operations \$307,500.00

TOTAL: \$566,122.00

SECTION VIII: Electric Fund

Revenues:

Electric Services \$3,058,700.00

Interest	\$	80,500.00
Additional Sales Tax	\$	45,000.00
Other	\$	38,500.00
FundBalance	\$	228,563.00

TOTAL: \$3,451,263.00

Expenditures:

Wholesale Electricity	\$2,095,000.00
Operations	\$1,019,897.00
Generation	\$ 60,700.00
Transfers to other Funds	\$ 275,666.00

TOTAL: \$3,451,263.00

SECTION IX: Wastewater Treatment Plant

Revenues:

Wastewater Services	\$ 577,900.00
General Obligation Taxes	\$ 60,394.00
Special Assessments	\$ 1,370.00
Fund Balance	\$ 44,839.00

TOTAL: \$ 684,503.00

Expenditures:

Bonds & Interest	\$ 75,108.00
Operations	\$ 599,395.00
Construction	\$ 10,000.00

TOTAL: \$ 684,503.00

Notes: 1.75 mills appropriated for Sewer Debt.

Outstanding debt due in 2006-2007

Balance Outstanding

SECTION X: Water Fund

Revenues:

Water Service	\$ 283,350.00
Interest	\$ 900.00
Special Assessment	\$ 1,370.00
Fund Balance	\$

TOTAL: \$285,620.00

Expenditures:

Operations	\$ 200,607.00
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New Line Construction \$ 28,500.00

TOTAL: \$229,107.00

SECTION XI: Department of Public Works Equipment Fund

Revenues:

Equipment Rental \$ 162,410.00
Interest \$ 300.00
Sale of Fixed Assets \$ 5,500.00

TOTAL: \$ 168,210.00

Expenditures:

Administration \$ 109,710.00
Maintenance \$ 55,000.00
Capital Outlay \$ 3,500.00

TOTAL: \$ 168,210.00

SECTION XII: Perpetual Care Fund

Revenues:

Investment Earnings \$ 2,300.00
Rent and Sales \$ 18,140.00

TOTAL: \$20,440.00

Expenditures:

Transfer to General Fund \$ 20,000.00

TOTAL: \$20,000.00

SECTION XIII: Library Fund

Revenues:

Penal Fines and Taxes \$ 29,000.00
State Aid \$ 28,327.00
Trust Income \$ 20,000.00
Other \$ 5,533.00
Transfer In \$ 66,500.00

TOTAL: \$ 149,360.00

Expenditures:

Books and Magazines \$ 20,000.00
Administration \$121,472.00
Maintenance \$ 7,888.00

TOTAL: \$149,360.00

SECTION XIV: Synopsis of Funds

	Revenues	Expenditures
General Fund	\$1,551,730.00	\$1,551,730.00
Major Streets Fund	\$ 211,222.00	\$ 211,222.00
Local Streets Fund	\$ 188,959.00	\$ 188,959.00
TIFA Fund	\$ 597,661.00	\$ 597,661.00
Library Fund	\$ 149,360.00	\$ 149,360.00
EDC Fund	\$ 12,343.00	\$ 12,343.00
DDA Fund	\$ 53,006.00	\$ 53,000.00
Ambulance Fund	\$ 566,122.00	\$ 566,122.00
Electric Fund	\$3,451,263.00	\$3,451,263.00
Wastewater Fund	\$ 684,803.00	\$ 684,803.00
Water Fund	\$ 285,620.00	\$ 229,107.00
D.P.W. Equipment Fund	\$ 168,210.00	\$ 168,210.00
Perpetual Care Fund	\$ 20,440.00	\$ 20,000.00

TOTALS: \$7,940,739.00 \$7,883,780.00

SECTION XV: Miscellaneous Provisions

1. All previous budget ordinances are null and void as of the effective date of this ordinance.
2. This ordinance will take effect on July 1, 2006 at 12:00 a.m.

Certification

I, Suzanne Dobson, Clerk of the City of Croswell, do hereby certify that Ordinance No. 310 was adopted by the City of Croswell Council at a Regular meeting of the City Council held at the Community Center on the 15th day of May, 2006.

Vote on this ordinance, 5 members being present, was as follows:

AYES: Hugdahl, Willis, O'Vell, Macklem, Black

NAYS: _____

Further certify that said Ordinance No. 310 adopted by the City of Croswell Council on the 15th day of May, 2006, was published once in The Jeffersonian, a paper published in Sanilac County and circulated in the City of Croswell, on the 21st day of May, 2006, this being the first and final day of publication of this ordinance.

Suzanne Dobson, City Clerk

Carl Black, Mayor

c. Wm. Aitkin Library - District: Request by the Library asking if the Council wishes to pursue an agreement to enter into a District Library.

Willis moved to go forward with the District Library, second by Hugdahl. Motion Carried.

Macklem moved to appoint Council Member Willis and City Administrator Tait to serve on the District Library committee to represent the City's interest, second by O'Vell. Motion Carried.

d. 25 years of Service Award: Request to award Officer Randy Willis with a 25 years of service watch.

Hugdahl moved with appreciation for 25 years of service award Officer Willis with a watch, second by Macklem. 4 yeas, 0 nays, 1 abstain (Willis). Motion Carried.

e. Grant Agreement - HAVA - Election Machine: Received Help America Vote Act Grant Agreement from the State of Michigan for an AutoMARK Election machine. The city will receive one AutoMARK Ballot Marking Device to be used for elections.

O'Vell moved to enter into the Help America Vote Act Grant Agreement and authorize the City Clerk Suzanne Dobson to be the point of contact and to sign the Agreement, second by Willis.

Roll Call Vote: O'Vell, yes; Willis, yes; Hugdahl, yes; Macklem, yes; Black, yes. 5 yeas, 0 nays. Motion Carried.

XII PUBLIC COMMENTS

County Commissioner Judy Vincent - the MSU Extension office has a wealth of information and not just on agriculture.

XIII APPROVAL OF ACCOUNTS PAYABLE:

Macklem moved to approve the Accounts Payable as presented for the amount of \$187,216.29 and the bills be paid, second by Willis. Motion Carried.

XIV ADJOURNMENT:

With no further business Mayor Black adjourned the meeting.

Meeting adjourned at 8:15 p.m.

Suzanne Dobson, CMC
City Clerk

Carl Black, Mayor