

The Croswell City Council met in Regular Session May 3, 2010, at the William Aitkin Memorial Library, 111 N. Howard Ave., Croswell, MI. Mayor McMillan called the meeting to order at 7:30 P.M.

Present: M. McMillan, M. Willis, J. Geiger, L. Krawczyk, R. Butler

Administration: City Administrator Dave Tait, City Clerk Suzanne Dobson

Guests: Police Chief Hall, Cindy Fockler, Jeffersonian Reporter Margaret Whitmer, Elwyn Neaves Jr., Debbie McNiven, Candidate for State Rep. Justin Faber

I. **PLEDGE OF ALLEGIANCE:**

II. **APPROVAL OF MINUTES** from the Regular Council Meeting of April 19, 2010 and Special meeting of April 26, 2010

Butler moved to approve the minutes of April 19, 2010 and Special meeting of April 26, 2010 as presented, second by Willis. Motion Carried.

III. **PUBLIC COMMENTS:**

Elwyn Neaves Jr. – Vehicles going home. Decals on vehicles.

Candidate for 83rd District State Rep Justin Faber announced his candidacy.

IV. **APPROVAL OF AGENDA:**

Willis moved to approve the agenda of May 3, 2010 as presented, second by Krawczyk. Motion Carried.

V. **CORRESPONDENCE:**

- a. Thank you – Family of Tom Dickensheets: Receive and file.
- b. MML – Region 5 meeting – Marlette: Council wanted to attend notify the Clerk. Receive and file.
- c. Cemetery minutes – April 29, 2010: Receive and file.
- d. Charter Review Committee minutes – April 28, 2010: Receive and file.

VI. **ADMINISTRATOR'S REPORT:**

- Congratulations to Mark Vincent becoming DPW Supervisor
- Posted the Foreman's position to the Union – deadline May 6th
- Received Police Contract
- May 1st – State Smoking Ban

VII. **COUNCIL MEMBER REPORT:**

- A. McMillan: 1. Grass is growing
- B. Willis: 1. Business next door to Community Center
- C. Geiger: No Report
- D. Krawczyk: 1. Home on Center St. complaints

E. Butler: 1. Ditch bank on Davis – Ans: yes the city mows it; 2. Road repair in front of Great Lakes with their installation.

VIII. **UNFINISHED BUSINESS:**

a. Assessor Bids: Received 3 bids.
Barbara Cutcher, Clyde Twp., MI - \$13,968

Kenneth Wimmer, Port Sanilac, MI
One year @ \$11.00 per parcel, or
Two years @ \$10.50 per parcel, or
Three years @ \$10.00 per parcel
STC or MTT Hearings \$24.00/hr plus mileage

Art Schlichting, Port Sanilac, MI - \$14,400

Recommendation from the City Treasurer to award the contract to Barbara Cutcher for the amount of \$13,968.

Geiger moved to award the Assessor position to Barbara Cutcher for the amount of \$13,968, second by Willis. Motion Carried.

IX. **NEW BUSINESS:**

a. Proposed Ordinance #316 – 2010/2011 Budget: Clerk submitted proposed Ordinance #316 the 2010/2011 Budget. Public hearing set for May 17, 2010 at 7:30 p.m.

CITY OF CROSWELL
PROPOSED
ORDINANCE NO. 316
BUDGET FOR FISCAL YEAR 2010-2011

An Ordinance for the purpose of a bidget adoption and tax rate setting for the fiscal year 2010-2011 (July 1, 2010 through June 30, 2011)

THE CITY OF CROSWELL ORDAINS:

SECTION I: General Fund Valuation, Millage Revenues and Expenditures. City
Combined taxable value for general operations: \$44,935,824
General Fund Operating Millage 18.2357 mills.

GENERAL FUND

Revenues:

Taxes	540,372.00
Permits	1,500.00

State & Intergovernmental	453,179.00
Fire Service	29,175.00
Cemetery Service	19,500.00
Police Service	4,250.00
Service Fees	108,300.00
Interest	1,200.00
Rent	17,000.00
Other	2,000.00
Transfer In	302,726.00
TOTAL:	1,479,202.00

Expenditures:

General Government	448,351.00
Legislative	26,653.00
Public Safety	629,689.00
Public Works	340,731.00
Recreation	33,311.00
TOTAL:	1,478,735.00

SECTION II Major Streets Fund

Revenues:

Intergovernmental - Act 51	132,690.00
Interest	1,000.00
TOTAL:	133,690.00

Expenditures:

Administration	20,037.00
Maintenance	97,762.00
Construction	15,880.00
TOTAL:	133,679.00

SECTION III Local Streets Fund

Revenues:

Taxes	74,190.00
Intergovernmental - Act 51	44,407.00
Interest	5,000.00
TOTAL:	123,597.00

Expenditures:

Administration	30,685.00
Maintenance	63,250.00
Construction	18,000.00

TOTAL: 111,935.00

SECTION IV Economic Development Corp. (EDC) Fund

Revenues:

Principle & Interest 1,000.00
Rent 900.00
TOTAL: 1,900.00

Expenditures:

Operating 650.00
TOTAL: 650.00

SECTION V Downtown Development Authority (DDA) Fund

Revenues:

DDA Tax 75,000.00
Other Revenue 700.00
TOTAL: 75,700.00

Expenditures:

Administration 73,448.00
TOTAL: 73,448.00

SECTION VI Tax Increment Finance Authority (TIFA) Fund

Revenues:

TIFA Tax 156,000.00
Interest 3,000.00
Rent 24,600.00
TOTAL: 183,600.00

Expenditures:

Administration 5,528.00
TOTAL: 5,528.00

SECTION VII Ambulance

Revenues:

Ambulance Service 395,000.00
Contract Fees 114,232.00
Interest 500.00
Other 600.00

	TOTAL:	510,332.00
Expenditures:		
	Administration	206,351.00
	Operations	299,500.00
	TOTAL:	505,851.00

SECTION VIII Electric Fund

Revenues:		
	Electric Services	2,948,700.00
	Interest	59,000.00
	Additional Sales Tax	37,000.00
	Other	20,000.00
	Fund Balance	381,718.00
	TOTAL:	3,446,418.00
Expenditures:		
	Wholesale Electricity	2,094,200.00
	Operations	1,085,118.00
	Generation	39,100.00
	Transfers Out	228,000.00
	TOTAL:	3,446,418.00

SECTION IX Wastewater Treatment Plant

Revenues:		
	Wastewater Services	583,300.00
	General Obligation Taxes	109,265.00
	Special Assessments	1,067.00
	Interest	1,700.00
	Reserves	26,500.00
	Fund Balance	
	TOTAL:	721,832.00
Expenditures:		
	Bonds & Interest	127,935.00
	Operations	561,441.00
	TOTAL:	689,376.00

Notes: 3.00 mills appropriated for Sewer Debt
 Outstanding debt due in 2010-2011
 Balance Outstanding

SECTION X	Water Fund		
		Revenues:	
		Water Service	266,400.00
		Interest	8,100.00
		Special Assessment	1,067.00
		Reserve	5,000.00
		Fund Balance	81,873.00
		TOTAL:	362,440.00
		Expenditures:	
		Operations	219,440.00
		New Line Construction	143,000.00
		TOTAL:	362,440.00
SECTION XI	Dept. of Public Works Equipment Fund		
		Revenues:	
		Equipment Rental	106,200.00
		Interest	1,000.00
		Sale of Fixed Assets	5,000.00
		TOTAL:	112,200.00
		Expenditures:	
		Administration	37,152.00
		Maintenance	45,000.00
		TOTAL:	82,152.00
SECTION XII	Perpetual Care Fund		
		Revenues:	
		Investment Earnings	3,200.00
		Rent & Sales	13,980.00
		TOTAL:	17,180.00
		Expenditures:	
		Maintenance	2,000.00
		TOTAL:	2,000.00
SECTION XIII	Synopsis of Funds		
		Revenues	Expenditures
	General Fund	1,479,202.00	1,478,735.00
	Major Streets Fund	133,690.00	133,679.00
	Local Streets Fund	123,597.00	111,935.00

EDC Fund	1,900.00	650.00
DDA Fund	75,700.00	73,448.00
TIFA Fund	183,600.00	5,528.00
Ambulance Fund	510,332.00	505,851.00
Electric Fund	3,446,418.00	3,446,418.00
Wastewater Fund	721,832.00	689,376.00
Water Fund	362,440.00	362,440.00
D.P.W. Equipment Fund	112,200.00	82,152.00
Perpetual Care Fund	17,180.00	2,000.00
	7,168,091.00	6,892,212.00

SECTION Miscellaneous
XIV Provisions

1. All previous budget ordinances are null and void as of the effective date of this ordinance.
2. This ordinance will take effect on July 1, 2010 at 12:00 a.m.

b. Police Chief Dave Hall – Officer: Police Chief Dave Hall gave a presentation on the need for a full-time officer, or a part-time officer. Discussion of retired officer Bob Young, Liaison Officer Ken Western and a need for a Field Training Officer.

Council requested the Chief to bring back the cost of getting an officer up and going.

c. Delinquent Utilities – Resolution:
Geiger moved to adopt Resolution #05-03-2010 Authorizing the City Clerk to Charge Unpaid and Delinquent Public Utility Fees to the City Tax Roll, second by Krawczyk.

Roll Call Vote: Geiger, yes; Krawczyk, yes; Butler, yes; Willis, abstain; McMillan, yes. 4 yeas, 1 abstain, 0 nays. Motion Carried.

RESOLUTION #05-03-2010

RESOLUTION AUTHORIZING THE CITY CLERK TO CHARGE UNPAID AND DELINQUENT PUBLIC UTILITY FEES TO THE CITY TAX ROLL.

WHEREAS, The City Clerk shall prepare and file with the City Council a statement of such public utility rates which on the said date have remained unpaid and delinquent for a period more than six (6) months;

WHEREAS, The City Council shall by Resolution direct the Clerk to charge such amounts and penalties thereon against the real property of such owners in the general tax roll of the city

becoming due on the following July 1, as provided in Section 72 of the charter of the City of Croswell.

WHEREAS, such amounts shall be collected, and charged with the same interest, penalties, and collection fees as other taxes until paid.

NOW, THEREFORE, BE IT RESOLVED, the Croswell City Council directs the City Clerk to apply the unpaid and delinquent public utility fees, as listed on the attached statement, against the real property of such owners in the general tax roll of the city becoming due on July 1, 2010.

CERTIFICATION

I, SUZANNE DOBSON, City Clerk of Croswell, do hereby certify that Resolution #05-03-2010 was adopted by the City of Croswell at a Regular meeting of the City of Croswell Council held at the Wm. Aitkin Memorial District Library on 3rd day of May, 2010.

Vote on this Resolution, 5 members being present was as follows:

AYES: Geiger, Krawczyk, Butler, McMillan

ABSTAIN: Willis

NAYS: None

Suzanne Dobson, CMC
City Clerk

Michael McMillan, Mayor

d. Cemetery Sexton: Willis moved to appoint DPW Supervisor Mark Vincent as Cemetery Sexton as recommended by the Cemetery Board, second by Geiger. Motion Carried.

e. Cemetery Board appointment: Willis moved to appoint Jon Lusher to the Cemetery Board as a representative for the American Legion for a term expiring May 2015, second by Butler. Motion Carried.

f. Swinging Bridge – Fireworks Permit: Geiger moved to approve the Fireworks Display permit for the Swinging Bridge Festival, second by Willis. Motion Carried.

g. City Administrator Resignation: City Administrator Dave Tait submitted his resignation effective June 4, 2010.

Willis moved to accept the resignation of City Administrator Dave Tait with regrets, second by McMillan. Motion Carried.

Butler moved to post the vacancy for City Administrator, second by Willis. Motion Carried.

Mayor McMillan appoint a committee of Willis and himself to review the job posting and applications.

X. **PUBLIC COMMENTS**

None

XI. **APPROVAL OF ACCOUNTS PAYABLE:**

Willis moved to approve the Accounts Payable for the amount of \$261,104.49 and the bills be paid, second by Krawczyk. Motion Carried.

XII. **ADJOURNMENT:**

With no further business, May McMillan adjourned the meeting.

Meeting adjourned at 8:26 p.m.

Suzanne Dobson, CMC
City Clerk

Michael McMillan, Mayor