

The Crosswell City Council met in Regular Session September 8, 2009, at the William Aitkin Memorial Library, 111 N. Howard Ave., Crosswell, MI. Mayor Macklem called the meeting to order at 7:30 P.M.

Present: G. Macklem, M. Willis, M. O'Vell, M. McMillan, J. Geiger

Administration: City Administrator Dave Tait, City Clerk Suzanne Dobson

Guests: Margaret Whitmer Jeffersonian Reporter

I. **PLEDGE OF ALLEGIANCE:**

- II. **Approval of Minutes** from the Regular Council Meeting of August 17, 2009
Geiger moved to approve the minutes of August 17, 2009 as presented, second by McMillan. Motion Carried.

III. **Public Comments:**

None

IV. **APPROVAL OF AGENDA:**

Add under New Business item h. Michigan Sugar IFT; Scratch from under New Business item b. Speeding on Center St. & Wells St.

O'Vell moved to approve the agenda as amended, second by McMillan. Motion Carried.

V. **CORRESPONDENCE:**

- a. SEMCO Energy – Public Hearing: Receive and file.
- b. Planning/Zoning minutes – August 26, 2009: Receive and file.
- c. Zoning Board of Appeals minutes – August 25, 2009: Receive and file.

VI. **ADMINISTRATOR'S REPORT:**

- Zoning violation letters – no response, have now sent them certified
- House on Mills St., will start proceedings for blight violations again
- Speeding issues have spoken with Police Chief
- School Liaison officer is at the school, but the school knows it is until the contract is settled.
- Received project list from departments
- Electric department – will order CFL lights instead of incandescent lights for the customers
- Electric department – shut off protection guidelines are being drawn up
- Drainage issues – will receive 2 proposals
- Rick Mack from Equitable will be coming in to speak to the employees

VII. **COUNCIL MEMBER REPORT:**

- A. Macklem: 1. Sidewalk along Harrington and on Sanborn. Ans: Along Harrington is scheduled, with speak with DPW regarding the one on Sanborn from Catholic Church to Black River Rd.; 2. Paving patches on Harrington Rd., and Jackson St.

- B. Willis: No report
- C. O=Vell: No report
- D. McMillan: No report
- E. Geiger: No report

VIII. **UNFINISHED BUSINESS:**
None

IX. **NEW BUSINESS:**

- a. Sanilac Economic Alliance – Contribution: Invoice received from Sanilac Economic Alliance for Partnership Contribution the amount of \$3,700.

O’Vell moved to table until after the TIFA meeting, second by McMillan. Motion Carried.

- ~~b. Speeding on Center St. & Wells St.: Scratch~~

- c. Croswell Lions – Tag Day – Sept. 25-26: Request to solicit funds on the corners for Lions Tag Day.

McMillan moved to approve for the Croswell Lions to hold their Tag Day on September 25th and 26th, if there is a funeral no soliciting at the light, second by Willis. Motion Carried.

- d. Proclamation – Constitution Week:

McMillan moved to proclaim September 17-23, 2009 as Constitution Week, second by O’Vell.

Roll Call Vote: McMillan, yes; O’Vell, yes; Geiger, yes; Willis, yes; Macklem, yes. 5 yeas, 0 nays. Motion Carried.

**PROCLAMATION
CONSTITUTION WEEK
September 17 – 23, 2009**

WHEREAS: It is the privilege and duty of the American people to commemorate the two hundred twenty-second anniversary of the drafting of the Constitution of the United States of America with appropriate ceremonies and activities; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE I, Gary Macklem by virtue of the authority vested in me as Mayor of the City of Croswell do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

AND urge all citizens to study the Constitution, and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City to be affixed this 8th day of September, 2009.

Signed _____
Gary Macklem, Mayor

- e. Bed & Breakfast Establishment Ordinance – Set Public Hearing: Add a section of r a fee to be set by resolution, this will help with the cost of the publishing and notices that have to be sent out for the public hearing.

Willis moved to hold a public hearing on October 5, 2009 at 7:30 p.m. for the proposed Bed & Breakfast ordinance, second by McMillan. Motion Carried.

- f. Building Inspector Contract:
McMillan moved to approve the Building Inspector Agreement with Barbara Cutcher for September 1, 2009 to August 31, 2010, second by Geiger. Motion Carried.

CONTRACT BETWEEN THE CITY OF CROSWELL AND BARBARA CUTCHER

JOB: I, Barbara Cutcher, as Building Inspector and Deputy Zoning Administrator hereby agree to execute and abide by, to the best of my ability the following duties:

Full and complete understanding of local Zoning Ordinances, International Building Code and International Residential Code, rules, regulations and standards.

Administer all required procedures, notices, permits and plan reviews required by the Zoning Ordinances, IBC and IRC as per Michigan State Construction Regulations and the City of Crosswell.

Work with the general public to explain relevant Building Codes, Zoning requirements and the rights of Landowners.

On site compliance inspections to verify that all Zoning and Code requirements are met, maintain construction files, keep City Office updated with permits, bond information, etc. and keep Tom Dickensheets informed and updated on the Building Department.

Hours available to the Public will be on Monday=s and Wednesday=s and on Friday=s by appointment when necessary. I will be available by pager Monday through Friday 8:00 a.m. to 4:00 p.m.

The City of Croswell will reimburse Ms. Cutcher for all calls she makes from her home that are job related. They will supply all necessary and required supplies for the Building Department. The City will share equally with my other Townships the cost of any required classes and expenses that are necessary for the job.

The City of Croswell engages the services of Barbara Cutcher as Building Inspector for a period of one year beginning September 1, 2009 and ending August 31, 2010. Wages shall be as follows and paid as per request when given in writing and approved by Tom Dickensheets.

Building Inspector will do the necessary inspections on rental housing units at a pay of \$35.00 per hour which will include the inspection, reports and follow-ups.

Building Inspector pay for the Building Department will be a yearly retainer amount of \$1,000.00; \$35.00 per inspection for all residential construction. There will be no charge for Plan Review on residential construction unless the job is over 3500 square feet. The fee to be paid to the Inspector will be \$40.00 per hour which will be paid by the Applicant and figured as part of his or her permit fee. Commercial and Industrial inspection will be 80% of the building permit and 85% of the Plan Review. Any re-inspections necessary will be an additional \$35.00 paid to the Inspector. (\$40.00 will be charged to the holder of the permit.)

This contract will be negotiable yearly and may be terminated by any involved party within thirty (30) days of written notice.

I, Barbara Cutcher, and the City of Croswell do hereby agree to all the terms of this agreement.

g. Boards & Commission Appointments:

1. Planning/Zoning:

2. Zoning Board of Appeals:

3. Personnel Policy Committee:

O’Vell moved to appoint Corey Lawson to the Planning/Zoning Commission term expiring December 2011; Carrie Krampits to the Zoning Board of Appeals term expiring December 2012; Carrie Krampits to the Personnel Policy Committee term expiring January 2011, second by Willis. Motion Carried.

h. Michigan Sugar – IFT: Request by Michigan Sugar for an Industrial Facilities Tax Exemption.

Willis moved to hold a public hearing on October 5, 2009 at 7:30 p.m. for the request by Michigan Sugar for an Industrial Facilities Tax Exemption, second by McMillan. Motion Carried.

X. PUBLIC COMMENTS

None

XI. **APPROVAL OF ACCOUNTS PAYABLE:** McMillan moved to approve the Accounts Payable as presented and to pay the bills in the amount of \$239,265.91, second by O’Vell. Motion Carried.

XII. **CLOSED SESSION – UNION NEGOTIATIONS:**

O’Vell moved to go into Closed Session at 7:51 p.m. for Union Negotiations, second by McMillan.

Roll Call Vote: O’Vell, yes; McMillan, yes; Geiger, yes; Willis, yes; Macklem, yes. 5 yeas, 0 nays. Motion Carried.

Willis moved to adjourn from Closed Session at 8:23 p.m., second by O’Vell. Motion Carried.

XIII. **ADJOURNMENT:**

With no further business Mayor Macklem adjourned the meeting.

Meeting adjourned at 8:23 p.m.

Gary Macklem, Mayor

Suzanne Dobson, CMC
Croswell City Clerk